

AMERICAN HERITAGE ACADEMY—The Prekindergarten Application Process

2009-2010 Tuition: \$8,787 (Discounts are available. Information is available from the Business Office)

Tuition does not include lunch, a curriculum fee, uniforms, Parents Club fee, Tuition Refund program, extended care, or extra-curriculum activities/events.

Filing the Prekindergarten Application

Send the application, the \$75 application fee, and the \$250 refundable tuition deposit directly to:

Admissions Office
AMERICAN HERITAGE ACADEMY
2126 Sixes Road
Canton, GA 30114

Applicants to Prekindergarten

1. Prior to admissions testing/observation, complete and submit your child's application and fees.
2. Call the AMERICAN HERITAGE receptionist to reserve an Admissions Observation appointment.
3. Attend a Curriculum Orientation/Open House session prior to enrollment. This will help ensure a good match between the school and family.
4. Submit a Current and valid Georgia Department of Human Resources, Certificate of Immunization (Form 3231) and Eye, Ear, and Dental Examination Certificate (Georgia Form 3300) before admissions. The most current forms should be submitted with the application package. Copies of birth certificates are also required and should be submitted with the application.
5. AMERICAN HERITAGE ACADEMY uses age as of September 1 of the enrollment year as one guideline for determining placement in PreK-3, PreK-4, and Kindergarten. Children enrolling in the Prekindergarten programs also must be completely toilet trained. All other admission requirements must be met. Special consideration may be given to the admission of underage children pending enrollment eligibility with the understanding that AMERICAN HERITAGE ACADEMY reserves the right to determine placement and/or retention of the underage child in grade the following year.
6. Completion of the Application Process is the responsibility of the parent(s) from start to end. Parents should make all appointments, ensure that information is submitted in a timely manner, and make certain that all supporting documents are submitted for inclusion in the applicant's file.
7. Applications for siblings seeking admission to AMERICAN HERITAGE ACADEMY must be returned in the same package and mailed/delivered at the same time.
8. Admission decisions are determined by the Admissions Committee's evaluation. The Committee's decisions are final.
9. Notifications by the Admissions Committee will be mailed. In order to assure that a place is reserved for 2009-2010, parents or guardians will have **fourteen (14) days** from the notification date to complete the enrollment process. Parents or guardians will contact the Business Office to arrange an appointment to complete the Enrollment and Financial Agreement. If the enrollment process is not completed within the fourteen-day period, the \$250 tuition deposit will be deemed non-refundable.
10. The tuition deposit is returned if the child is not accepted for enrollment by AHA or if the parent rejects the acceptance and notifies the school in writing within the fourteen-day period following notification of acceptance.
11. Parents may also notify the school in writing within the fourteen-day period following notification of acceptance that they would like the tuition deposit to be held for future year enrollment. Tuition deposits that are held for more than one year beyond the enrollment year indicated on the initial application will be deemed non-refundable.

AMERICAN HERITAGE ACADEMY—Important Dates

Tours

School Tours are available daily. Please call Dr. Parviz Nikkhoo at 770-926-7779 (ext. 102) to schedule a school tour.

Curriculum Orientation/Open Houses

Sunday, December 7th—2:00 p.m.
Monday, January 5th—10:00 a.m.
Saturday, January 31st—10:00 a.m.
Saturday, March 7th—10:00 a.m.
Saturday, April 18th—10:00 a.m.
Saturday, July 18th—10:00 p.m.

Admissions Testing/Observations

(Please call the receptionist to reserve a place for admissions testing/observations)

Monday, January 5th—9:00 a.m.
Saturday, January 31st—9:00 a.m.
Saturday, March 7th—9:00 a.m.
Saturday, April 18th—9:00 a.m.
Wednesday, May 27th—9:00 a.m. (Testing Only)
Saturday, July 18th—9:00 a.m.

Deadlines

AMERICAN HERITAGE ACADEMY accepts new qualified students on a first-come, first-served basis. Thus, it is important to participate in the Admissions Testing/Observation sessions as soon as possible on a schedule.

Out of town families should contact the admissions office to schedule a time convenient with your travel plans.